



Acceptable Client Identification Documentation

Minimum Verification documents required- (one item from each list)

Photographic ID

- Current passport (Irish or International)
- Current photo driving licence
- Current National identity card
- Current identification form with photo signed by a member of the Gardai
- Social Welfare card with photo ID
- GNIB (Garda National Immigration Bureau) card accompanied by a letter from the Office of Minister for Integration (signed and stamped)
- National Age card
- C2 Card issued by the Revenue

Proof of Address – address must be on the document before it is acceptable

- Current documentation /cards issued by the Revenue Commissioners showing the name of the person and their PPS
- Current documentation/cards issued by the Department of Social and Family Affairs showing the name of the person and their PPSN.
- Instrument of a court appointment (such as a liquidator, or grant of probate)
- Current local authority document e.g. refuse collection bill, water charge bill (including those printed from the internet.
- Refuse Collection Bill from a private company
- Current bank statements, or credit/debit card statements, issued by a regulated financial sector designated person in Ireland, the EU or comparable jurisdiction (including those printed from the internet)
- Letter from Bank/Building Society/Credit Union which must include the A/C Number
- Current utility bills (including those printed from the internet). E.g. bill pay only mobile phones, Cable and Satellite TV Bill, e.g UPC or SKY
- Current household/motor insurance certificate **OR** renewal notice.
- Medical card for over 18's with intellectual disability.
- Confirmation of identity by employer
- Garda Siochana community age card

For the purpose of the above “current” means within 6 months on the date of the document or in the case where only a year appears on a “Card” then 6 months after the year in which the card is issued.

The following are considered suitable persons to **certify** documentation, where they are willing to do so:

- Garda Siochana
- **Practising** Chartered & Certified Public Accountants



- Notaries Public / Practising solicitors
- Regulated financial or credit institutions
- Commissioner for oaths
- Insurance Brokers with whom we have an Agency Agreement with